

SANDY HOOK COMMUNITY ASSOCIATION
EMERGENCY BOARD MEETING Minutes 2009
Tuesday, November 17th at 8:00pm at Peter Harvey's

Board Present: Ivana Cappelletto, Rupert Clark, Peter Harvey, Paul Manson and Jude DaSilva, being all the Directors in office.

Guests: Harold Fletcher, Melanie Vallieres, Stephen Benko.

1. Meeting called to order at 8:10pm by Peter Harvey (Acting Chair with Rupert Clark taking minutes).
2. Adoption of minutes. Following review and amendment, M/C to adopt minutes of meeting held on November 2nd 2009.
3. Introduction of guests. Enrolling of Vallieres and Fletcher as members of SHCA.
4. Business Arising/Unfinished Business:
Discussion of recent resignations. Clark volunteered to write a public statement about the resignations, and to write personal letters to all four departing board members expressing gratitude for their many years of service.
5. Officer Elections:
 - 5.1 Harold Fletcher (long time resident, former board member, and a person with financial expertise) expressed an interest in the vacant Treasurer position. Harvey motioned that Fletcher be the Treasurer. M/C.
 - 5.2 Melanie Vallieres (long time resident, and a person with professional leadership training) expressed an interest in the vacant Vice President position. Harvey motioned that Vallieres be the Vice President. M/C.
 - 5.3 Peter Harvey (current Board member and past President) expressed an interest in the vacant Secretary position. I.Cappelletto motioned that Harvey be the Secretary. M/C.
 - 5.4 Nobody wanted to take on the President's role at this time. Decided to operate pro tem without a president and make further effort to seek one from the membership. Vice President to act as President in the interim.
6. Unassigned Tasks:
 - 6.1 Decided that Harvey update records with the Registrar of B.C. Societies.
 - 6.2 Discussion of arrangements for the Meet and Greet. Clark to cancel any existing arrangements made with the Arts Centre. Moved by Manson to defer further discussion of M&G until Wednesday, December 9th board meeting.
 - 6.3 Planning (OCP/ Neighbourhood). Formerly overseen by Waddell/Jackel. Clark to fill Waddell's position, to call DoS for next meeting time and to coordinate with Jackel.
 - 6.4 Planning (Transportation). Formerly overseen by D'Arcy/Scanlan. Clark to attend next meeting organized by DoS.
 - 6.5 Hidden Grove Steering Committee. Established and Chaired by D'Arcy as an offshoot of SHCA. Agreed that D'Arcy should remain as Chair if that is his wish. Fletcher to approach D'Arcy and volunteer himself as liaison with the board.

- 6.6 G8 (SCAF). Formerly overseen by D'Arcy/Scanlan. The most recent monthly meeting was held around the middle of November. Decided to defer appointing a representative to attend until next board meeting, December 9th.
 - 6.7 Website. <sandyhookcommunityassociation.ca> Harvey volunteered to donate the website registered in his name to transfer ownership to SHCA. M/C by all.
 - 6.8 Harvey to write a letter requesting that D'Arcy hand over to Fletcher all SHCA records and materials pertaining to the Secretary/Treasurer. Fletcher to arrange with D'Arcy a time convenient to both.
 - 6.9 Newsletter. Formerly organized by D'Arcy. Cappelletto volunteered to take over responsibility for editing and authoring the newsletter.
 - 6.10 Coast Ride. Conceived by D'Arcy. Committee formed and Chaired by D'Arcy. All agreed that we hope D'Arcy will continue to nurture this worthy project.
 - 6.11 Other business. Manson urged that we continue the momentum on building a gazebo for Tot Park. Manson volunteered to contact DoS, (Angela DeBussy) to ascertain whether there is an expiry date on the \$5000 earmarked for this project.
7. Next meeting to be held on Wednesday, December 9th 2009. At 7pm At Clark's house; 5955 Tillicum Bay Road, Sechelt. At the end of Tillicum Bay Road, park in the cul-de-sac and continue straight up a gently (relative to most of them around here) inclined driveway for about 50 metres.
 8. Adjournment: Moved and Carried at 9:33pm.

Note: These minutes were approved by a vote of the Board on November 24, 2009.